



# **PARKS AND COMMUNITY SERVICES MANAGER**

**\$12,070-\$15,090 Monthly**



City of Dublin  
100 Civic Plaza  
Dublin, CA 94568  
925-833-6650

**APPLICATION DEADLINE**  
**MONDAY, OCTOBER 13, 2025 AT 10:00 PM**



## ABOUT THE CITY

Strategically located in the Tri-Valley region of the San Francisco Bay Area at the intersection of I-580 and I-680, the City of Dublin (Calif.) has consistently been one of the fastest-growing cities in Alameda County for the past several years. In 2020, the City reported a population of 72,589 within 15.23 square miles. The City is served by two BART stations which provide great access from Dublin to other parts of the Bay Area. Since the City's incorporation in 1982, the City's population has progressively increased as both residents and businesses have found the benefit of calling Dublin "home."

The region is known for its mild climate and many amenities, including shopping, restaurants, public and private golf courses, and several wineries. The area is home to some of the largest corporations, and is close to several major universities, as well as many community colleges. Affordable housing, a low crime rate, and award-winning schools make Dublin a great community in which to live and work. Recreational amenities abound in Dublin and the surrounding Bay Area and Dublin residents exhibit a high level of interest in the arts and historic preservation.

## ABOUT THE DEPARTMENT

The Parks & Community Services Department manages an \$8.3 million budget, 22.6 FTEs, and numerous seasonal staff. The Department oversees Administration, Recreation, Heritage & Cultural Arts, and key facilities such as the Shannon Community Center, Senior Center, Heritage Park & Museums, The Wave, and the Stager Community Gym. Staff also support several commissions and advisory committees. Dublin's extensive parks, trails, and open spaces feature play areas, sports fields, pools, dog parks, courts, picnic areas, and more. Currently under construction, the 13,000-square-foot Dublin Arts Center will serve as the hub of Cultural Arts programming.

## ABOUT THE POSITION

The Parks and Community Services Manager plays a key role in advancing the City of Dublin's commitment to providing high-quality parks, recreation, arts, and community programs. Reporting to the Parks and Community Services Director or Assistant Director, this position manages a diverse portfolio that may include recreation programs, aquatic facilities, cultural arts, special events, senior services, and contract agreements. The Manager provides leadership to professional, technical, and support staff, fostering a collaborative and service-oriented team environment.

This position is responsible for planning, directing, and evaluating programs and facilities, preparing and monitoring budgets, overseeing staff development, and ensuring that services meet the needs of Dublin's growing and diverse community. The Parks and Community Services Manager also builds strong partnerships with schools, nonprofits, community groups, and other agencies to enhance program offerings and expand access for all residents.

The ideal candidate will be a visible, approachable leader with strong communication skills, a customer service mindset, and a passion for creating meaningful community experiences.

## APPLICATION PROCESS

Please submit your resume, application, and supplemental responses online at:

[www.governmentjobs.com/careers/dublinca](http://www.governmentjobs.com/careers/dublinca)

The best qualified candidates whose background and experience most closely meet the City's current needs will be invited to participate in an interview/oral board.

## CORE COMPETENCIES

**Leadership**  
**Program Management**  
**Fiscal Stewardship**  
**Community Engagement**  
**Adaptability**



  
**DUBLIN**  
CALIFORNIA