

WE'RE HIRING!

MISSION OAKS

preschool

TEACHING DIRECTOR

JOB SUMMARY

Under the guidance of the Recreation Supervisor, the Preschool Teaching Director at Mission Oaks Preschool is responsible for planning and implementing a play-based, developmentally appropriate curriculum for children 3-5 years that fosters physical, social, and emotional growth. The Preschool Teaching Director ensures adherence to policies and procedures, supervises and mentors classroom assistants, and engages children through activities such as storytelling, art, and music.

Essential duties include communicating effectively with children and families, having leadership and organizational skills, assist with the program budget, deal with emergencies and stressful situations, and lead daily preschool activities. The Teaching Director must work effectively under minimal supervision, promote safety, and provide exceptional customer service. They are also expected to create and contribute to extracurricular recreational programs and events.



EDUCATION/EXPERIENCE

EDUCATION REQUIREMENTS: A high school diploma/equivalent, with 12+ units of early childhood education coursework or a bachelor's degree in early childhood education, recreation, or related field (preferred).

EXPERIENCE REQUIREMENTS: 6 months of experience in recreation, childcare, or related field, and/or two years of part-time experience in a childcare setting.

OTHER REQUIREMENTS: Applicants aged 18 and over must pass a pre-employment background check and fingerprinting as mandated by state law, along with obtaining TB test clearance. Reliable transportation is necessary, and candidates must have or be willing to obtain certifications in First Aid, CPR, and AED. A valid Class C California Driver's License is preferred.

THE DETAILS

HOURS AND SCHEDULE:

Monday-Friday 8am-1pm
Up to 1500 hours per year
Approx. 25-30 hrs/week

Hours are based on preschool need, program creation, and event support.

SALARY: \$21/Hour

TO APPLY

Applicants must complete and submit an online Mission Oaks Recreation & Park District employment application at www.morpd.com. Questions? Contact Chelsey Adams, 916-359-1197 or cadams@morpd.com



MISSION OAKS
RECREATION & PARK DISTRICT