



**The City of Placerville
Invites Applications for
Recreation Coordinator**

\$3,860- \$4,692 month, plus Excellent Benefits Package

Community

The City of Placerville, historically known as “Old Hangtown,” has a rich Gold Rush history. It lies in the Sierra Foothills between the state capitol of Sacramento and beautiful Lake Tahoe. The historic downtown reflects a respect for the history of the community and pride of having been incorporated only five years after the start of the Gold Rush. While its past is important, Placerville has an energy and life that offers an excellent living atmosphere and provides residents with a wide range of life-style choices. Placerville operates under the Council-Manager form of government and has five City Council members elected at large. The City of Placerville employs approximately 80 dedicated men and women working together to serve the citizens of our community.

Compensation

- Salary Range: \$3,860 - \$4,692/mo.
- CalPERS, “2% @ 55” formula, employee contributes to retirement plan, and the City participates in Social Security and Medicare
- Health benefits including medical, dental including orthodontics, and a vision plan for employee/dependents.
- Generous vacation, sick leave, and holiday benefits. \$50,000 term life insurance.
- Vacation: Initially, two weeks per year.

The Position

This is an entry-level professional recreation position responsible for planning and delivering a portion of the City’s recreation programs. This position will oversee Special Interest Classes and Activity Guide production as well as perform major office duties, such as answering phones and helping customers at the front counter.

Qualifications

Education/Experience: Equivalent to the completion of the twelfth grade supplemented by specialized training in recreation, leisure studies, physical education, public administration, or a related field. A Bachelor’s degree is desirable. Two years of increasingly responsible experience working in a recreation or leisure services program area.

To view job requirements and essential duties, and to apply for this position, please visit:

www.cityofplacerville.org